



THE UNITING PRESBYTERIAN
CHURCH IN SOUTHERN AFRICA
PBO 18/11/13/1612

**ASSESSMENT
FORM**

for
FINANCIAL YEAR END

[]
(Insert date yyyy-mm-dd)

Constituted Congregation	Nuclear Congregation	Transitional Congregation	Mark Congregation status left and preferred communication method below
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Presbytery	[]		
Name of Congregation	[]		
Postal Address	[]		
	[]		
Code	[]	[]	
Street Address	[]		
	[]		
Code	[]	[]	

Phone	[]
Cell	[]
Fax	[]
Email	[]

Treasurer's Details

Title	[]	Initials	[]	Surname	[]
First Name	[]				
Phone	[]	Cell	[]		
Email	[]				

Session Clerk's Details

Title	[]	Initials	[]	Surname	[]
First Name	[]				
Phone	[]	Cell	[]		
Email	[]				

Minister's Details

Title	[]	Initials	[]	Surname	[]
First Name	[]				
Phone	[]	Cell	[]		
Email	[]				

Minister's Details

Title	[]	Initials	[]	Surname	[]
First Name	[]				
Phone	[]	Cell	[]		
Email	[]				

Minister's Details

Title	[]	Initials	[]	Surname	[]
First Name	[]				
Phone	[]	Cell	[]		
Email	[]				

We declare that:
 - The information furnished in this application is true and correct
 - We have disclosed all gross amounts of all income received
 - We have the necessary financial records to support all the declaration on this form.
 - We believe the return accurately records the total income received by the congregation
 - We confirm all deductions claimed have complied with the **Rules of Basis for Assessment**

Signatures

Treasurer

Session Clerk

Minister

Date of ACM when Financials were approved
(Format yyyy-mm-dd)

CENTRAL OFFICE BANKING DETAILS
For Assessments, Minister's Long Leave and Medical Aid ONLY

Account name: Uniting Presbyterian Church in Southern Africa
 Account number: 200822764
 Bank: Standard Bank
 Branch: Parktown 000 355

For deposits, always use Reference:
Congregation name and Suburb/town OR
Minister's name and initials

NB. Do not use this account for Pension deposits

Postal Address

PO Box 96188
 Brixton
 2019

Telephone: 011 727 3500
 Fax: 011 727 3506
 Email: admin@presbyterian.org.za

ASSESSMENT TABLE

Total Assessable Income	Assessment
Up to R75 000	R1 200
R75 001 – R100 000	R2 400
R100 001 and above	R2 400 + 18% of (Total Assessment – R100 000)

CONGREGATION'S FINANCIAL PARTICULARS	Show Rand values only
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A. Total Income from All Sources	
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Income deductions claimed

*Special collection for relief for the poor		
*Special collection for outside congregations		
*Grants from Presbytery		Date of G A Finance Committee Approval (yyyy-mm-dd) / AFS Note no.
*Grants from General Assembly		
Funds raised to pay off arrear assessments		/
Bequests received during the year		/

B. Total Income Deduction Claimed	
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*NB These items to be specified separately in the Audited Financial statement

Expenditure deductions claimed

*Rent paid for church purposes or manse		Date of G A Finance Committee Approval (yyyy-mm-dd) / AFS Note no.
*Housing Allowance paid to Minister/s		
Building projects		/
Renovations		/
Equipment purchases		/
Bond (Loans from banks) repayments		/
Payments from property income		/
Grants to Church Development		/
Payments for Probationers and/or Students		/

C. Total Expenditure Deduction Claimed	
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A – (B + C) = Total Assessable Income	
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Assessment due if Income UNDER R100 000

Assessment due	
Less any provisional payments	
Balance Due	

Assessment due if Income OVER R100 000

A. Total Assessable income	
B. Subtract R100 000 from A	
C. Multiply B by 18%	
D. Add R2 400 (=B+R2400)	
E. Provisional payments to date	
Balance Due (=D-E)	

Form Submitted by:

Date (yyyy-mm-dd)